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## **REQUEST FOR ESTIMATES**

### **Flatiron Public Plaza Information Cart Fabrication February 2025**

[The Flatiron NoMad Partnership](#) (the “Partnership”) seeks submissions of estimates for the final design, fabrication, and delivery of one information cart. Initial design sketches provide general parameters, but final shop drawings shall be included in all estimates. The information cart will be placed on the Flatiron North Plaza at the intersection of Broadway, Fifth Avenue & 23<sup>rd</sup> Street, and be expected to withstand outdoor elements for a minimum of five (5) years.

**SCOPE OF WORK**

Based on provided initial design drawings and branding guidelines, fabrication and delivery of one (1) mobile information cart.

- [Please see the initial sketches, including sizing specifications, here.](#)
- [Please see the Partnership's branding guidelines for color and logo incorporation, here.](#)
- [Colors and logo formats can be downloaded, here.](#)

**FABRICATION ELEMENTS**

- Painted aluminum body (final colors TBD)
- Acrylic informational brochure containers
- Storage space
- Sloped frames
- Sloped roof with concealed drainpipe
- Lockable casters
- Waterproof weather cover for unit (optional)

**SITE DETAIL**

The information cart will be displayed daily, in all weather conditions, on the raised curb turf area of the Flatiron North Plaza (located at the intersection of 23<sup>rd</sup> Street, Fifth Avenue, and Broadway in Manhattan). The Flatiron Public Plazas welcome approximately 60,000 people each day. [View a site map and photo of the site here.](#)

**ELIGIBILITY**

- Fabricator shall be fully insured (General Liability, Auto, WC) as a COI will be required
- Fabricator has completed at least two existing built projects, bonus if these projects are publicly accessible
- Fabricator shall ideally be based in the NYC Metro Area, or within 250 miles of NYC
- Minority and Women-Owned Business Enterprises (WBE) are highly encouraged to submit estimates

**SUBMISSION MATERIALS**

1. Resume, link to firm website, and two (2) previous works including start and completion dates, final costs, photos, and short description
2. Proposed fabrication plan with timeline
3. Finalized design that incorporates branding guidelines and Flatiron NoMad logo
4. Line-item estimate (including waterproof cover add-on)

**TIMELINE**

- February 13, 2025: Request for Estimates opens
- February 19, 2025: Questions due to the Partnership
- February 20, 2025: FAQ responses shared by the Partnership
- February 28, 2025: Submission Deadline (5PM EST, submission details below)
- Early Spring 2025: Notice of Award and contract finalized
- Spring 2025: Fabrication, delivery & installation (completed on-site by June 30, 2025)

**SUBMISSION REQUIREMENTS**

Questions regarding this Request for Estimates shall be directed via email to Mikako Murphy, Senior Planning Associate, no later than 5 PM EST on February 19, 2025. Responses will be shared with all applicants by 5 PM EST on February 20, 2025.

Please send the requested submission materials in one combined PDF with “Flatiron Public Plaza Information Cart Estimate” in the subject line to Mikako Murphy via email ([mmurphy@flatironnomad.nyc](mailto:mmurphy@flatironnomad.nyc)) no later than **5 PM EST on February 28, 2025.**