



230 Fifth Avenue T 212.741.2323  
Suite 1511 F 212.741.2324  
New York, NY 10001 FlatironNoMad.nyc

## **REQUEST FOR PROPOSALS**

### **Horticulture Services for Flatiron & NoMad**

January 2025

[The Flatiron NoMad Partnership](#) (the “Partnership”) seeks proposals from horticulture/landscape firms for the design, implementation, and maintenance of existing and future projects as part of the [Partnership’s Streetscape & Beautification program](#).

## SCOPE

The selected firm will work with the Partnership to create seasonal streetscape plans and will obtain materials, approvals from relevant agencies, and implement and maintain the projects. The existing projects relevant to this RFP include:

- Seasonal plantings of the Park Avenue South (“PAS”) malls between 19th & 32nd Streets
- Seasonal plantings of tree pits and large sidewalk planters throughout the district, and the installation of additional tree guards, if necessary (325 tree pits and 14 planters in total)
- Seasonal plantings of hanging baskets and maintenance of hanging basket frames (181 baskets in total)
- Seasonal plantings of the standing planters in the public plazas and adjacent areas, including Broadway and Fifth Avenue, from 19th and 31st Streets (283 planters in total)
- Annual, ongoing maintenance for the above-mentioned projects should include the following: watering; cleaning of weeds and debris; pruning, feeding, trimming of ivy, sweeping, and any other necessary maintenance
- Please note, plantings in Worth Square and in and around Madison Square Park are not located within the Partnership’s service area and are therefore not included in this RFP.

## I. PROPOSAL SUBMISSION PROCESS

Proposals must be submitted to the Partnership by 5PM EST on Friday, February 21 via email to:

**Kurt Cavanaugh**  
**Vice President of Planning, Streetscape & Capital Projects**  
**Flatiron NoMad Partnership**  
**230 Fifth Avenue, Suite 1511**  
**New York, NY 10001**  
**Email: [kcavanaugh@flatironnomad.nyc](mailto:kcavanaugh@flatironnomad.nyc)**

Submissions must include:

- Statement of qualifications indicating the firm/individual’s ability to perform the services as outlined in this RFP;
- Completion of the unit pricing sheet for plant types in Attachment A. These plant selections reflect the Partnership’s current planting cycles for each project. Additional or different design elements can be proposed and discussed in the Design Notes section of Attachment A.

- Completion of the pricing sheet for bundled annual maintenance for all projects in Attachment B
- Completion of the pricing sheet for the fiscal year cost schedule in Attachment C
- Completion of the unit pricing sheet for sidewalk/plaza planters, hardware for hanging baskets and tree pit guards, and additional maintenance costs in Attachment D;
- References - the names and locations of three (3) current, and to the extent possible, similar type clients/accounts with their respective contact persons. Experience providing urban landscaping/design/build in other business districts and/or areas of Manhattan is preferred.
- Work samples, plans, or renderings that display the firm's portfolio
- Qualifications and general pricing structure for principals and project team members that would be assigned to the Partnership, if separate from above-reference pricing sheets;
- Should other professionals be required or suggested as per the scope of work provided in this RFP, then qualifications and general pricing for these individuals should be included in responses. Proposers should indicate which portion(s) of the work would be subcontracted. The Partnership reserves the right to approve or refuse all potential subcontractors.

The Partnership reserves the right to request additional information or materials it may deem appropriate and necessary to evaluate each Proposers' qualifications, experience, and current activities.

## **II. RFP QUESTIONS**

Questions regarding this RFP should be submitted in writing no later than Friday, January 24, 2025. Questions must be submitted via email to [kcavanaugh@flatironnomad.nyc](mailto:kcavanaugh@flatironnomad.nyc). Questions and responses will be distributed to all firms on or before Tuesday, January 28, 2025.

## **III. SELECTION PROCESS**

The Partnership will review all proposals for completeness and compliance as per this RFP. The Partnership may request such additional material as it deems necessary to assist the Partnership in making an informed decision. Submission of proposals shall constitute the Proposer's consent that the Partnership may make such inquiries as it deems appropriate to evaluate the Proposer's submission and qualifications. The Partnership may award a contract to the firm whose proposal is deemed to be most advantageous to the Partnership. The Partnership reserves the right to reject all submissions, to postpone and/or cancel this RFP, or specific projects contained within.

The Partnership shall not pay any costs incurred by any firm in responding to this RFP. The review or selection of a submission will create no legal submission or equitable rights in favor of a Proposer, including, without limitation, rights of enforcement or reimbursement.

Failure by the Partnership to select a firm, or to enter into, a contract with a firm if selected as a result of this RFP, will not create any liability on the part of the Partnership or any of its members, officers, employees, agents, consultants, or other Proposers. Submission by a firm shall constitute a waiver by the Proposer of any claim or cause of action against any of the aforementioned for any costs incurred or for any matters arising in connection with the Partnership's review of the submissions.

#### **IV. GENERAL REQUIREMENTS**

- a. The firm will provide the following services:
  - i. Expertise with landscape design and installations in urban environments, including the selection and guarantee of specific plantings
  - ii. Preparation of design and maintenance plans for the projects as referenced in the Specific Program Requirements below to be approved by the Partnership
  - iii. Preparation of all pertinent contract documents and necessary filings to any and all City/State agencies as required
  - iv. Ability to manage the projects from design to full implementation
  - v. Ongoing and regular maintenance of plantings, which includes watering, feeding, pruning, weeding, sweeping, and any additional upkeep to keep the plants and areas in healthy and attractive condition

#### **V. OPERATIONAL REQUIREMENTS**

- a. The firm shall be fully capable and experienced in the business of providing beautification/streetscape design/build services in urban settings.
- b. The firm shall be licensed in the State of New York and shall carry professional liability insurance in accordance with the requirements defined in Section XV. Insurance.
- c. The firm shall carry auto insurance for all vehicles used for the installation, watering and/or maintenance of all projects in accordance with the requirements defined in Section XV. Insurance.
- d. The firm shall pay all salaries, taxes, fringe benefits, etc., for workers assigned to this contract as required by Federal, State, and local law.
- e. The firm shall assume complete responsibility for insuring the performance of its employee(s) and subcontractors.

- f. The firm shall have proper VENDEX/PASSPort approval from the City of New York by the start of the contract.

## **VI. SPECIFIC SERVICES**

### **a. Park Avenue South Malls between 19<sup>th</sup> Street and 32<sup>nd</sup> Street**

- i. The Partnership maintains 13 sections of the Park Avenue South median planter malls between 19<sup>th</sup> and 32<sup>nd</sup> Streets on Park Avenue South.
- ii. The firm will design and implement plantings in the adopted sections of the Park Avenue South malls, which includes both mid-block and end planters. Seasonal plantings will be provided on an annual basis during each year of the contract.
- iii. Any additional work associated with this project not identified in this RFP will be discussed and agreed upon by both parties prior to execution; additional pricing will be approved by the Partnership prior to execution.

### **b. Planters in Public Plazas and Public Seating Areas**

- i. The Partnership manages and maintains the public plazas and adjacent areas between 19<sup>th</sup> Street and 31<sup>st</sup> Street at Broadway and Fifth Avenue through an agreement with the New York City Department of Transportation.
- ii. The firm will design and implement seasonal plantings in the 283 planters on an annual basis during the contract term. There will be four plantings per year, including a winter/holiday-themed display (including ~150 planters adorned with battery-powered LED lights during winter season)
- iii. Any additional work associated with this project not identified in this RFP will be discussed and agreed upon by both parties prior to execution; additional pricing will be approved by the Partnership prior to execution.

### **c. Tree Pit & Large Sidewalk Planter Plantings & Guard Installations**

- i. The firm will design and implement the plantings of tree pits and currently 14 large sidewalk planters annually for the contract term. There will be two plantings per year (late spring and early fall) for tree pits, three per year for the 14 sidewalk planters (early spring violas in these planters).
- ii. There are currently 325 tree pits maintained by the Partnership and 14 sidewalk planters. There is potential for additional tree pits and sidewalk planters should

the Partnership identify new locations. Please see Attachment D to provide cost estimates for the various elements for these projects.

- iii. Additional guards/planters may be installed or repaired/replaced at costs specified in Attachment D or as mutually agreed upon (for repairs).
- iv. Additional work associated with tree pit guards/planters and plantings will be discussed and agreement upon prior to execution, and additional pricing will be approved by the Partnership prior to execution.

**d. Hanging Baskets**

- i. The firm will design and implement plantings annually for the contract term for the existing 181 hanging baskets. There will be two plantings per year.
- ii. Additional baskets may be installed or repaired/replaced at costs specified in Attachment D or as mutually agreed upon (i.e., for repairs or replacements).
- iii. Any additional work associated with this project not identified in this RFP will be discussed and agreed upon by both parties prior to execution; additional pricing will be approved by the Partnership prior to execution.

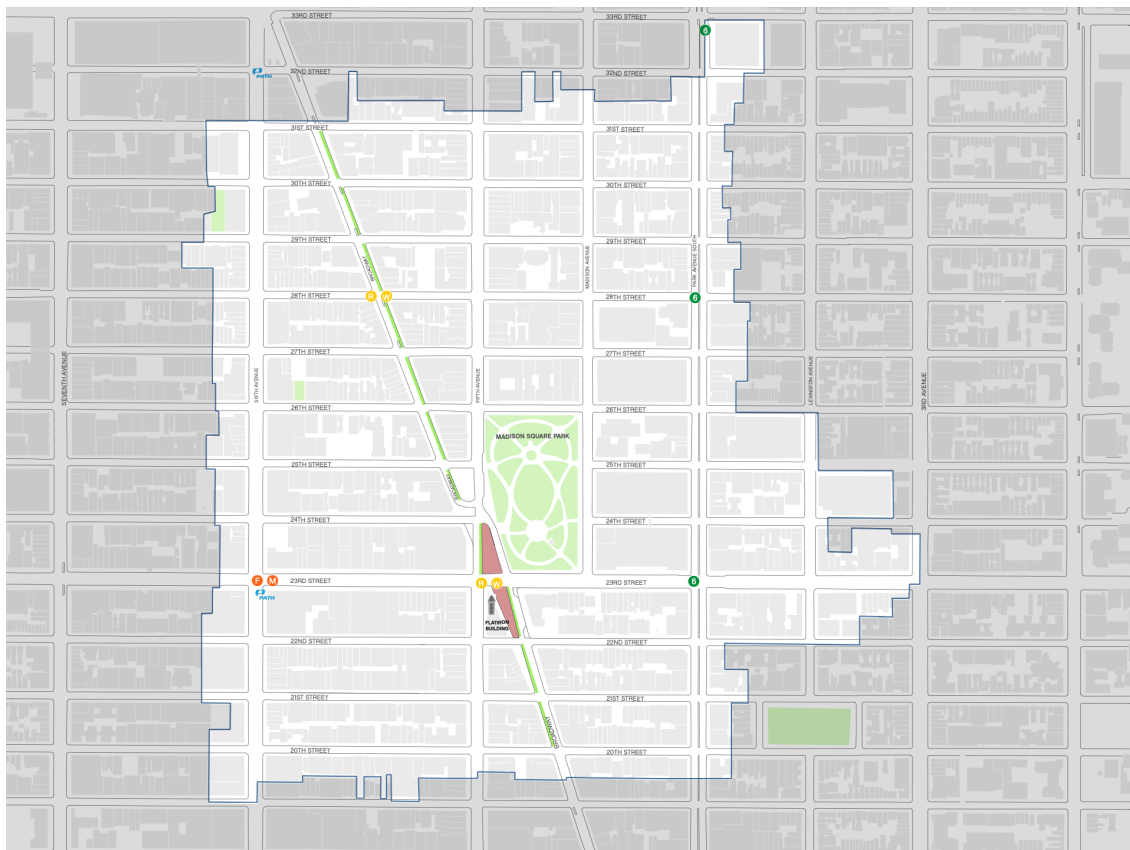
**e. Ongoing Maintenance**

- i. The firm will provide all necessary maintenance for the above-mentioned projects on a regular and ongoing basis as needed. The Partnership is requesting one bundled maintenance cost for all projects on an annual basis as per Attachment B; however, if proposers need to separate out components of the maintenance, please do so but include the total annual estimated cost.
- ii. Maintenance includes the following services for all projects: watering as needed; cleaning of weeds and debris; pruning, feeding, trimming of ivy, sweeping, and any other necessary maintenance.
- iii. It is agreed that the necessary maintenance to keep all projects in healthy and attractive condition will take place on a regular basis, regardless of weather conditions.
- iv. The firm will agree to provide an overview of the monthly maintenance plan for the Partnership and will adjust the maintenance if requested.

## VII. PLANT & MATERIALS GUARANTEE

- a. The firm will guarantee the appropriateness, health, and vitality of the plants selected for the various projects. Such a guarantee will not include the theft or physical damage of the plants.

## VIII. COVERAGE AREA



## IX. TERM

The initial contract period is proposed to be for a three-year term, beginning July 1, 2025 through June 30, 2028, with a two-year option to renew from July 1, 2028 through June 30, 2030.

**X. FIRM PRICE AND TAXES**

- a. Unless specifically provided elsewhere in the Contract, the price agreed upon by the firm and the Partnership for the stated services shall be the confirmed price delivered in writing and will not be subject to change.
- b. The price shall include all sales, franchise, or other taxes, as applicable, with regard to the work, which shall be paid by the firm. The firm assumes exclusive liability for and shall pay all contributions or taxes imposed or required by the unemployment insurance laws of New York, the Federal Social Security Act, or any other act, now or hereafter in effect, upon or in respect to wages, salaries, or other compensation paid to employees engaged upon or in connection with the work to be performed.

**XI. SUBCONTRACTING**

- a. The firm shall not subcontract all or any portion of the performance to be rendered hereunder without the express prior written approval of the Partnership. The firm shall not be relieved of any obligations hereunder by reason of any such approved subcontracting.

**XII. INDEMNIFICATION**

- a. The firm agrees to indemnify and hold the City of New York, the New York City Department of Small Business Services (SBS), the Department of Transportation (DOT), the Flatiron NoMad Partnership, and the agents, officers, employees and volunteers of these entities harmless from any and all claims, damage, loss, judgments, or liabilities, including costs and expenses, legal or otherwise, to which they may be subject as a result of any act or omission of the firm, its agents, employees, contractors, subcontractors, or permittees in connection with the Contract. The firm shall be solely responsible for the safety and protection of all its employees and shall assume all liability for injuries, including death that may occur to said employees due to the negligence, fault, or default of the firm. The firm shall also require such indemnification from its contractors, subcontractors and permittees.

**XIII. WARRANTIES**

- a. The firm warrants that services of any nature furnished hereunder shall be rendered competently by qualified personnel in accordance with the best accepted practice.



- b. The firm further warrants that such services shall comply with all requirements of federal, state and local laws and regulations, including, without limitation, the Occupational Safety and Health Act of 1970.

#### **XIV. PERMITS**

- a. The firm shall be responsible for obtaining permits, if required by the City, for any work to be performed. The Partnership will be responsible for payment of any required permits.
- b. The Partnership shall be provided with a copy of any aforementioned permits.

#### **XV. INSURANCE**

- a. The selected Contractor (“Contractor”), its subcontractors and sub-subcontractors shall not commence work until it has obtained all insurance referred to herein and provided proof as set forth and has been approved by the Partnership.

Contractor and its subcontractors and sub-subcontractors shall secure, pay for and maintain the following insurance policies in full force and effect during the term of the agreement:

- (1) Property Insurance upon all tools, material and equipment (owned, borrowed or leased by the Contractor of their employees) to the full replacement value thereof during the full term of this contract. This insurance shall insure against damage or loss caused by fire and all other perils covered by a standard “All Risk” insurance policy. Contractors agree to waive its right of subrogation against the Partnership, the Partnership’s agent and consultants. Failure of the contractor to secure and maintain adequate coverage shall not obligate the Partnership or its agents or employees for any losses.
- (2) Workers’ Compensation affording coverage under the Workers Compensation laws of the State of New York and Employers Liability coverage subject to a limit of no less than \$1,000,000 each employee, \$1,000,000 each accident, and \$1,000,000 policy limit.
- (3) Commercial General Liability Insurance written on ISO form CG00 01 10/01 with limits of \$1,000,000 per occurrence Bodily Injury and Property Damage Combined, \$1,000,000 per occurrence Personal & Advertising Injury, \$1,000,000 aggregate Products and Completed Operations Liability and \$2,000,000 General (per project) Aggregate. The policy shall be written on an occurrence basis with no deductible.

The policy shall not contain exclusions relating to:

- (a) contractual liability
- (b) independent contractors
- (c) gravity related injuries
- (d) injuries sustained by employee of an insured or any insured
- (e) expected or intended injury for assault and battery.

Policy shall be endorsed to name the Flatiron NoMad Partnership, the City of New York, DOT, SBS, and all other entities that may be reasonably required as "additional insured" utilizing ISO Forms CG2026 or broader. Definition of Additional Insured shall include all Officers, Directors and Employees of the named entity, its agents and consultants. Further, insurance policy shall provide coverage for the "additional insured" shall apply on a primary basis and non-contributory irrespective of any other insurance, whether collectible or not.

- (4) Automobile Liability Insurance for Bodily Injury and Property Damage in the amount of \$1,000,000 combined and covering all owned, non-owned and hired vehicles. Policy shall include the Flatiron NoMad Partnership as additional insured.
- (5) Umbrella Liability Insurance for the total limit purchased by Contractor but, not less than a \$5,000,000 limit providing excess coverage over all limits and coverages noted in paragraph 2, 3, and 4 above. This policy shall be written on an "occurrence" basis and shall cover the Flatiron NoMad Partnership and all other entities that may be reasonably required as "additional insured." Coverage for the "additional insured" shall apply on a primary basis and non-contributory irrespective of any other insurance, whether collectible or not.

All policies (except automobile) shall allow for a Waiver of Subrogation in favor of the Flatiron NoMad Partnership, the City of New York, SBS, and DOT.

All policies noted in above shall be written with insurance companies licensed to do business in the State of New York and rated no lower than A10 in the most current edition of A.M. Best's Property-Casualty Key Rating Guide.

- (7) EVIDENCE (NOTICES) OF COMPLIANCE

All policies shall be endorsed to provide that in the event of cancellation, non-renewal or material modification, the Flatiron NoMad Partnership shall receive thirty (30) days prior

written notice thereof.

Contractor shall furnish the Flatiron NoMad Partnership with Certificates of Insurance no later than (5) days prior to commencement of work and upon the Partnership's request, shall provide the Partnership with complete copies of the aforementioned policies including all endorsements attached thereto evidencing compliance with all insurance provisions noted above.

Each certificate shall be marked "Premium Paid".

All Certificates and policy termination notices should be delivered via email to:

**Kurt Cavanaugh**  
**Vice President of Planning, Streetscape & Capital Projects**  
**Flatiron NoMad Partnership**  
**230 Fifth Avenue, Suite 1511**  
**New York, NY 10001**  
[kcavanaugh@flatironnomad.nyc](mailto:kcavanaugh@flatironnomad.nyc)

**FAILURE TO COMPLY WITH ANY OF THE REQUIREMENTS NOTED ABOVE WILL RESULT IN A BREACH OF THIS CONTRACT BY THE CONTRACTOR.**

**(8) INDEMNIFICATION/HOLD HARMLESS**

The contractor shall, to the fullest extent permitted by law, defend, indemnify and hold the Flatiron NoMad Partnership, its partners, directors, members, officers, employees, servants, representatives, consultants and agents harmless from and against any and all claims, loss, (including attorneys' fees, witnesses' fees and all court costs), damages, expense and liability (including statutory liability), resulting from injury and/or death of any person or damage to or loss of any property arising out of any negligent or wrongful act, error, omission, breach of any statute, code or rule or breach of contract, in connection with the operations of the contractor, its subcontractors and sub-subcontractors. The foregoing indemnity shall include injury or death of any employee of the contractor or subcontractor and shall not be limited in any way by an amount or type of damages, compensation or benefits payable under any applicable Workers' Compensation, Disability Benefits or other similar employee benefits acts. This clause shall survive the expiration or termination of this contract and the work.

**XVI. INDEPENDENT CONTRACTOR AND LICENSEE**

- a. Notwithstanding anything contained herein to the contrary, it is specifically understood and agreed that in the performance of the terms, covenants and conditions of the Contract, neither the firm nor any of its employees, agents, independent contractors, subcontractors, or permittees shall be deemed to be acting as agents, servants, or employees of the Flatiron NoMad Partnership, the City, or any Member or Officer of the Flatiron NoMad Partnership by virtue of the Contract or by virtue of any approval, permit, license, grant, right, or other authorization given by the Flatiron NoMad Partnership, the City, or any of its officers, agents, or employees pursuant to this Contract, but shall be deemed to be independent contractors performing services for the Flatiron NoMad Partnership, the City, or the firm, as the case may be, without power or authority to bind the City or the Flatiron NoMad Partnership and shall be deemed solely responsible for all acts taken or omitted by them in the performance of or otherwise pursuant to the Contract.

**XVII. ASSIGNMENT**

- a. The firm shall not assign, transfer, convey, or otherwise dispose of the Contract or any part thereof, or of its interest therein or assign, by power of attorney or otherwise, any of the monies due or to become due under the Contract, without express written consent of the President of the Flatiron NoMad Partnership.
- b. The Flatiron NoMad Partnership may assign its rights under the Contract to the City.

**XVIII. CLAIMS OR ACTIONS**

- a. The firm shall look solely to the funds appropriated by the Flatiron NoMad Partnership for the Contract for the satisfaction of any claim or cause of action the firm may have against the Flatiron NoMad Partnership in connection with the Contract or the failure of the Flatiron NoMad Partnership to perform any of its obligations thereunder. No officer, employee, agent or other person authorized to act on behalf of the Flatiron NoMad Partnership or the firm shall have any personal liability in connection with the Contract or any failure of the Flatiron NoMad Partnership or the firm to perform their obligations thereunder. The firm agrees that no action against the Flatiron NoMad Partnership in connection with the Contract shall occur or be maintained unless such action is commenced within 6 months after (i) the termination of the Contract, or (ii) the cause for said action takes place, whichever occurs earlier.

- b. The parties agree that any claims by or against the City arising under the Contract or related thereto shall be governed by the same venue provisions as those enumerated in Section 7.02 of the Flatiron NoMad Partnership Contract with the City.

## **XIX. TERMINATION AND CANCELLATION**

- a. The Contract is subject to cancellation by either party for cause (i.e., material failure to perform) upon 15 days written notice, and the Flatiron NoMad Partnership may cancel without cause with 30 days written notice.
- b. In the event of such cancellation, payment to the firm shall be adjusted on a pro rata basis or refunded to the Flatiron NoMad Partnership on a pro rata basis, as applicable.

## **XX. NO WAIVER**

- a. The failure of either party to insist on strict performance of any of the terms or conditions of the Contract or of the party's rights thereunder in any one or more instances shall not constitute a waiver by the party of such performances, terms, conditions, or rights, whether then or for the future. Any waiver shall be effective only in writing and signed by the party's authorized representative, and only with respect to the particular case expressly covered therein.

## **XXI. COMPLIANCE WITH LAWS**

- a. The firm shall comply with all applicable federal, state and local laws, executive orders, regulations and rules.
- b. The firm shall hold harmless and indemnify the Flatiron NoMad Partnership from any fines, penalties and expenses which the Flatiron NoMad Partnership may suffer by reason of the breach or non-observance by the firm of its obligations under Section "XIX" (A) of this Contract.

## **XXII. PAYMENT SCHEDULE**

- a. Payment shall be made on a monthly basis, provided that detailed and complete invoices are submitted in a proper and timely manner. Payment is anticipated to be made within 15 business days after receipt of the complete invoice.

**XXIII. CHANGES IN THE WORK FORCE AND THE SCOPE OF SERVICES**

- a. The Flatiron NoMad Partnership reserves the right to make reasonable changes in the general scope of the work. Any such changes shall be directed in writing.
- b. If the Flatiron NoMad Partnership directs any changes with regard to the cost of or time required for performance, an equitable adjustment shall be agreed to in the Contract price or delivery schedule, or both.

**XXIV. BOOKS, RECORDS, AUDITS AND INSPECTIONS**

- a. The firm shall keep accurate records and books in accordance with generally accepted accounting practices and any standards issued by the Comptroller of the City of New York.
- b. Such books and records shall include, but are not limited to, employees' time worked and payment received; accounts receivable and payable; purchase orders and sales receipts; and liabilities and payments rendered for the purposes of the Contract.
- c. All books and records of the firm related to this account shall be available upon three (3) business days' notice for the purposes of auditing or inspection, and for purposes of verifying compliance with the terms of the Contract and with applicable laws.
- d. The Flatiron NoMad Partnership reserves the right to review all invoices prior to payment and to adjust them accordingly for any billing discrepancies found.

**RFP & PROJECT SCHEDULE**

- January 8, 2025: RFP Release
- January 24, 2025: Questions about the RFP due
- January 28, 2025: Responses to RFP questions shared with all proposers
- February 21, 2025: RFP response deadline
- March 2025: Selection & Finalization of Contract
- July 1, 2025: Start of contract through June 30, 2028



230 Fifth Avenue T 212.741.2323  
 Suite 1511 F 212.741.2324  
 New York, NY 10001 FlatironNoMad.nyc

## Attachment A – Plant & Pricing List by Project

### Park Avenue South Malls between 19<sup>th</sup> Street and 32<sup>nd</sup> Street

	Date of Planting	Quantity	Cost per unit	Total
<u>Early Spring Planting</u>	[proposed date]			
• Pink or multicolored tulips				
<b>TOTAL:</b>				<b>\$</b>
<u>Spring / Summer Planting</u>	[proposed date]			
• Dragon wing-leaf begonia				
• Rose colored pink impatiens				
• Salvia indigo spireas				
• Coleus				
<b>TOTAL:</b>				<b>\$</b>
<u>Fall / Winter Planting</u>	[proposed date]			
• Ornamental cabbage and kale				
• Gold thread Cyprus				
<b>TOTAL:</b>				<b>\$</b>
<u>Additional/Alternative Suggested Plant Types</u>	[proposed season]			
• Type of plant				
• Type of plant				
• Type of plant				
• Type of plant				
• Type of plant				
• Type of plant				
<b>TOTAL:</b>				<b>\$</b>
<b>PROJECT</b>				<b>\$</b>
<b>TOTAL:</b>				

### Park Avenue South malls between 19<sup>th</sup> Street and 32<sup>nd</sup> Street

#### Design Notes:

Explain the design proposal for PAS mall plantings if they differ from the current planting cycle.



230 Fifth Avenue T 212.741.2323  
 Suite 1511 F 212.741.2324  
 New York, NY 10001 FlatironNoMad.nyc

**283 Plaza planters, 19<sup>th</sup> Street to 31<sup>st</sup> Street along Broadway & Fifth Avenue**

	Date of Planting	Quantity	Cost per unit	Total
<u>Early Spring Planting</u> [proposed date]				
• Tulips				
• Daffodils				
• Hyacinths				
<b>TOTAL:</b>				<b>\$</b>
<u>Spring / Summer Planting</u> [proposed date]				
• Victoria blue salvia				
• Lantana & petunia				
• Coleus				
• Ipomoea				
• Balcon geraniums				
• Hibiscus				
<b>TOTAL:</b>				<b>\$</b>
<u>Fall Planting</u> [proposed date]				
• Ornamental cabbage & kale				
<b>TOTAL:</b>				<b>\$</b>
<u>Fall / Winter Planting</u> [proposed date]				
• Blue Star Junipers				
• Gold thread Cyprus				
<b>TOTAL:</b>				<b>\$</b>
<u>Holiday Planting Cycle</u> [proposed date]				
• Red branch bundles	Nov - Feb			
• Pine cones	Nov - Feb			
• Winter berries	Nov - Feb			
• Install + maint of LED lights (-150 planters)	Nov - Feb			
<b>TOTAL:</b>				<b>\$</b>
<u>Winterproofing / Winter Maintenance</u> [proposed date]				
• Type of service				
<b>TOTAL:</b>				<b>\$</b>
<u>Additional/Alternative Suggested Plant Types</u> [proposed date]				
• Type of plant				
• Type of plant				
<b>TOTAL:</b>				<b>\$</b>





230 Fifth Avenue T 212.741.2323  
Suite 1511 F 212.741.2324  
New York, NY 10001 FlatironNoMad.nyc

**PROJECT \$**  
**TOTAL:**

**Plaza planters, 19<sup>th</sup> Street to 31<sup>st</sup> Street along Broadway & Fifth Avenue**

Explain the design proposal for plaza planters if they differ from the current planting cycle.



230 Fifth Avenue T 212.741.2323  
 Suite 1511 F 212.741.2324  
 New York, NY 10001 FlatironNoMad.nyc

### 325 Tree Pits & 14 Large Sidewalk Planters - Districtwide

	Date of Planting	Quantity	Cost per unit	Total
<u>Early Spring Planting</u>	[proposed date]			
• Violas (14 sidewalk planters)	Late March	14		
<b>TOTAL:</b>				<b>\$</b>
<u>Late Spring / Summer Planting</u>	[proposed date]			
• Dragon wing-leafed begonia				
<b>TOTAL:</b>				<b>\$</b>
<u>Fall Planting</u>	[proposed date]			
• Colorful Ornamental Kale				
<b>TOTAL:</b>				<b>\$</b>
<u>Additional/Alternative Suggested Plant Types</u>	[proposed date]			
• Type of plant				
• Type of plant				
• Type of plant				
<b>TOTAL:</b>				<b>\$</b>
<b>PROJECT</b>				<b>\$</b>
<b>TOTAL:</b>				

### Districtwide Tree Pits

Explain the design proposal for tree pits & large sidewalk planters if they differ from the current planting cycle.



230 Fifth Avenue T 212.741.2323  
 Suite 1511 F 212.741.2324  
 New York, NY 10001 FlatironNoMad.nyc

**181 Hanging Baskets - Districtwide**

	Date of Planting	Quantity	Cost per unit	Total
<u>Spring Planting</u> [proposed date]				
• Geranium, Petunia, Bacopa				
			<b>TOTAL:</b>	<b>\$</b>
<u>Fall Planting</u> [proposed date]				
• Gold Thread Cyprus				
			<b>TOTAL:</b>	<b>\$</b>
<u>Additional/Alternative Suggested Plant Types</u> [proposed season]				
• Type of plant				
• Type of plant				
• Type of plant				
• Type of plant				
			<b>TOTAL:</b>	<b>\$</b>
			<b>PROJECT TOTAL:</b>	<b>\$</b>

**Districtwide Hanging Baskets**

Explain the design proposal for hanging baskets if they differ from the current planting cycle.

## **Attachment B – Annual Maintenance & Employee Benefits Program**

### **Watering & Maintenance for projects in the Partnership’s service area**

- 13 block sections of Park Avenue South malls from 19<sup>th</sup> Street to 32<sup>nd</sup> Street
- 283 plaza planters (including -150 planters with battery-powered LED lights through the winter season)
- 325 district tree pits and 14 large sidewalk planters; includes removal of spent planting material and fresh mulch in all 325 tree pits (early December and late March)
- 181 hanging baskets

#### **Maintenance actions for above stated projects:**

Watering; cleaning of weeds and debris; pruning, feeding, trimming of ivy, sweeping, mulching tree pits in early December and late March, and any other necessary maintenance.

<b>TOTAL ANNUAL COST:</b> \$
------------------------------

#### **Benefits program:**

For the purposes of this RFP, Proposers shall describe in detail any health and other benefits offered to employees, including health care insurance, holiday pay, vacation and sick allowance, and any other benefits offered.

<b>BENEFITS PROGRAM DETAIL:</b>
-------------------------------------



230 Fifth Avenue T 212.741.2323  
Suite 1511 F 212.741.2324  
New York, NY 10001 FlatironNoMad.nyc

### Attachment C – Fiscal Year Cost Schedule

	PAS Malls	Plaza Planters	Baskets	Tree Pits	Monthly Maintenance
July	-	-	-	-	-
August	-	-	-	-	-
September	-	-	-	-	-
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
<b>TOTAL</b>	-	-	-	-	-

Total Plantings =  
Total Maintenance =  
TOTAL COST =

**Attachment D – Price List for Additional Services**

**Prices for Expanding Sidewalk Planter & Plaza Planter Programs**

Quantity	Cost per unit
----------	---------------

Round Sidewalk Planter: 60” D x 40” ‘Brooklyn’ Planter

• Partnership Branded Planter	1	\$
• 2.5” Caliper Shade Tree	1	\$
• Soil Fill, Drainage, Fabric	1	\$
• Spring Planting (Violas)	1	\$
• Summer Planting (Begonia)	1	\$
• Fall Planting (Ornamental Kale)	1	\$

Quantity	Cost per unit
----------	---------------

Rectangular Sidewalk Planter - 6’ L x 3’ W x 3’ H

• Partnership Branded Planter	1	\$
• 2.5” Caliper Shade Tree	1	\$
• Soil Fill, Drainage, Fabric	1	\$
• Spring Planting (Violas)	1	\$
• Summer Planting (Begonia)	1	\$
• Fall Planting (Ornamental Kale)	1	\$

Quantity	Cost per unit
----------	---------------

Plaza Planter: 48” D x 30” H Contemporary Planter

• Partnership Branded Planter	1	\$
• Soil Fill, Drainage, Fabric	1	\$
• Spring Planting - same as plaza planter	1	\$
• Summer Planting - same as plaza planter	1	\$
• Fall Planting - same as plaza planter	1	\$
• Holiday/Winter Planting - same as plaza planter	1	\$

**Additional Maintenance Cost**

Quantity	Addl cost per month
----------	---------------------

Sidewalk & Plaza Planter Expansion

• Sidewalk Planter	1	\$
• Plaza Planter	1	\$



230 Fifth Avenue T 212.741.2323  
 Suite 1511 F 212.741.2324  
 New York, NY 10001 FlatironNoMad.nyc

**Prices for Expanding Tree Pits**

	Quantity	Cost per unit
<u>Tree Pit Guards / Expansion / Stump Removal</u>		
• Small Tree Guard (4' x 4' or 5' x 5')	1	\$
• Large Tree Guard (4' x 8' to 5' x 10')	1	\$
• Extra Large Tree Guard (greater than 5' x 10')	1	\$
• Concrete Expansion (if necessary)	1	\$
• Tree Stump Removal (if necessary)	1	\$

**Additional Maintenance Cost for Tree Pits (per month)**

	Quantity	Addl cost per month
<u>Tree Pit Guards / Expansion Maintenance</u>		
• Small Tree Guard (4' x 4' or 5' x 5')	1	\$
• Large Tree Guard (4'x 8' to 5' x 10')	1	\$
• Extra Large Tree Guard (greater than 5' x 10')	1	\$

**Prices for Expanding Hanging Baskets**

	Quantity	Cost per unit
<u>Hanging Basket Materials</u>		
• Pot frames & liners	1 full frame	\$

**Additional Maintenance Cost for Hanging Baskets (per month)**

	Quantity	Addl cost per month
<u>Hanging Basket Expansion</u>		
• Hanging Basket	1	\$

*\*All stated prices in Attachment A, B, C, and D shall be inclusive of labor.*