

Request For Proposals: Sanitation and Graffiti Removal Services

## PROPOSAL QUESTIONS AND RESPONSES

January 24, 2023

### SUBMITTED QUESTIONS:

**Q:** Will the Partnership provide their letter of tax exemption at time of award for exemption from sales tax on invoices?

**A:** Yes. The Partnership will provide the selected Vendor with an updated NYS Form ST-119.1 Exempt Organization Exempt Purchase Certificate.

**Q:** What is the budget for this initial 3-year contract term?

**A:** Vendors are asked to include their proposed budget/cost schedule to cover supplemental sanitation services as outlined in Section II. Scope of Work and pursuant to Section III. General Terms of the RFP.

**Q:** On average, what was the number of permits required for performance of the work during the past 3-year term?

**A:** No special permits were required during the past 3-year term outside of the Vendor's standard operating permits/licenses.

**Q:** How many annual hours (including overtime) were worked for the fiscal period (July 1, 2021 - June 30, 2022)?

**A:** Total hours for period July 1, 2021 – June 30, 2022 were 67,875.

*Note: Above figure includes only 6 months of service to newly-expanded District. As a reference of annual hours worked for 12 months of service to the fully-expanded District: 97,723 hours were worked during January 1 – December 31, 2022.*

**Q:** Is monthly payment to contractor based upon proof of actual hours worked or is a flat monthly rate?

**A:** Monthly payment is based on actual hours worked.

**Q:** Must timesheets and KPIs be provided as supporting monthly invoice documentation?

**A:** Yes.

### CORRECTIONS TO RFP:

**A correction was made on January 9, 2023 to Section II. Part C. Item 3)**

***Current Deployment and Seasonality (Page 6, PDF page 8):***

An earlier version of the Winter deployment schedule for Monday-Friday listed the second shift for Cleaner as 11:00AM - 3:00PM; it has been corrected to extend four additional hours, from 11:00AM to 7:00PM.

### RFP REMINDERS:

- **Date Issued:** January 5, 2023
- **Submission Deadline:** Tuesday, February 7, 2023, 5:00PM
- **Pre-Bid Conference & Site Visit:** Took place on Wednesday, January 18, 2023, at 10:00AM
- **Contract Term:** July 1, 2023 - June 30, 2026 (with single-year renewal options)
- **RFP available at:**  
[https://flatironnomad.nyc/wp-content/uploads/2023/01/2023\\_Sanitation-RFP\\_FlatironNoMad.pdf](https://flatironnomad.nyc/wp-content/uploads/2023/01/2023_Sanitation-RFP_FlatironNoMad.pdf)